



SITE COORDINATOR TIMELINE OF ACTIVITIES

December

- Identify Perkins approved programs and complete 'Program Pathway Inventory' for each program
- Work on Program of Study Grids

January

- Continue work on Program of Study Grids
- Submit Program Pathway Inventory sheets to Tech-Prep consortium office
- Identify students for February Junior Symposium

February

- **Junior Symposium**
- Complete Program of Study Grids
- Tech-Prep recruiting of students starts
- Identify students for March Career Fair
- CPT testing begins
- Begin working with Tech-Prep team on Articulations

March

- **Career Fair (March 20)**
- CPT testing continues
- Continue recruiting students
- Continue working with Tech-Prep team on Articulations

April

- Identify students for Construction Career Day
- CPT testing ends
- Continue working with Tech-Prep team on Articulations
- Continue recruiting students

May

- **Construction Career Day (May 7)**
- CPT testing make-up if necessary

June

- **Tech Prep Symposium (June 19)**
- Grant Due

Please also refer to the 'Calendar of Meetings and Events'